

9-1-1 Advisory Board Meeting

November 9, 2016

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Chair Hall on November 9, 2016 at approximately 3:05 p.m. in the Public Safety Center, Second Floor 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Seven board members were in attendance. *Attendance details in Attachment 1*

2. APPROVAL of the September 14, 2016 Meeting Minutes – Hall indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Fisk motioned to approve the minutes for the September 14, 2016 monthly meeting. Compton seconded. Motion carried 7/0.

3. STATUS UPDATES

A. Financial Reports - Jeff Scott, Greene County Budget Officer presented the September 2016 reports. September represents 75% of the year. Sales tax revenue for September is \$529,598.44. Year to date sales tax is 3.18% up over last year and is on pace to end \$75k more than budget. Revenue is at 76.10% of budget. Total expenses are only at 63% of budget. Personnel being light at 61.70%. Operations are high at 85.51 percent; however, general liability, Springfield Allocated Overhead, and CAD Maintenance have been fully billed. Utilities are light however December is expected to be heavy as billing will catch up to the calendar year. The staffing study adds another \$40,000.00 to operations. Cash balance is at \$3,453,778 at 10/31/16 which has been consistently \$700k better than last year's balances. Cash is more than twice the level needed for 90-day operating reserves.

4. OLD BUSINESS

A. Emergency Communications Department Update – Schwartz passed out Atta's from September and October and indicated there were zero external and one internal complaint for not enough information, in September which was sustained. Schwartz briefly discussed the recent fire dispatch change as recommended by the staffing study.

Staffing Study #5 Changes need to be made to the configuration of 9-1-1 ECD's dispatching positions, based on the Staffing Study's detailed analysis of CAD events. A single position should be established to serve both the Springfield Fire Department and the County Fire.

The first detail of Staffing Study #5 on October 10, 2016 was completed by Zim Schwartz. Patching radio traffic from City of Springfield Fire and other Greene County agencies was completed. This change has already benefited the community in the emergency response abilities of our fire agencies. Hall would like to see results from this venture to start speeding up dispatching times. Compton remarked that it would be sensible to delay looking for results till we have had the new process in motion for at least 3 months or more.

B. PICAD and Statistics Update - Webb explained the updates on September and October's dashboard. New phone upgrade equipment is currently being stored in our server room. The CAD kickoff will start Thursday November 10, 2016, starting with a Motorola staff meeting. Projection for completion for the upgrade will hopefully be the third quarter of 2017.

Webb was acknowledged by Chief Duane Compton for his MDT classes that he has been teaching. His instruction and knowledge base is bringing comprehension to law enforcement and fire departments in our area.

Hall asked about the impact of the 2016 new hires the early 2016 telecommunicator hires have advanced to dispatch training which is the next step in their 700-800 hours to become completely fully trained in the operations room. The full effects of unfreezing these positions have started to show in our overtime budget, which is dramatically lower than past years.

C. Intergovernmental agreements – Hall stated the agreements are still stationary with the City of Republic. They are questioning the wording associated with the 911 Advisory Boards' duties and responsibilities.

5. NEW BUSINESS

A. Hall appointed a committee to research the advantages and disadvantages of Recommendation #14 from the Staffing Study. Jeff Coiner, Director of the City of Springfield IS department, was at the September 14, 2016 9-1-1 Advisory Board Meeting and gave his thoughts on this recommendation already.

Committee for Recommendation # 14

City Fire – David Hall

City Police – Paul Williams

Sheriff – Jim Arnott

County Fire – Scott Moore

Including Zim Schwartz Director of Springfield Greene Co 911 and Katrina Viau Executive Secretary.

Quigley stated that this recommendation is an operational decision. This committee would be for research to report their findings to Director Zim Schwartz.

B. Compton was concerned with Motorola and how quickly they are responding to our request tickets. Webb stated that we have an average of 10-15 open tickets with Motorola which is down from in the past. Most of the issues are being addressed by their version updates.

6. ANY OTHER BUSINESS

A. Schwartz has requested a photo of the Board, which will be taken during the January 9-1-1 Advisory Board Meeting.

7. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:42 p.m. Captain David Johnson motioned to adjourn, Major Kirk Manlove seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, Dec 14, 2016 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

David Hall	Springfield Fire Department Representative
Duane Compton	Greene County Municipality Representative
Chris Coulter	Greene County Commission Representative
Kirk Manlove - Proxy	Springfield Police Department Representative
Howard Fisk	Greene County Business Representative
David Johnson - Proxy	Greene County Sheriff's Office Representative
Collin Quigley	City of Springfield Representative

Absent

Scott Kensel	Member-at-Large Representative
Nelson Prewitt	Greene County Fire District Representative

Non-Voting Members Attendance

Jeff Scott	Greene County Budget Office
Zim Schwartz	Springfield - Greene County Emergency Communications Department
J. R. Webb	Springfield - Greene County Emergency Communications Department
Katrina Viau	Springfield - Greene County Emergency Communications Department
Scott Moore	Battlefield Fire Department

	Jan	Feb	Mar	Apr	Apr*	May	Jun	Jun*	Jul	Aug	Sep	Oct	Nov	Dec	Present	Absent	Proxy
2016																	
David Hall	1	1	1	1	1	1	1	1	1	1	P	X	1		11	0	1
Jim Arnott	A	1	P	1	P	1	A	1	A	A	P	X	P		4	4	4
Howard Fisk	1	1	1	A	A	1	1	1	A	1	1	X	1		9	3	0
Scott Kensel	1	1	A	1	1	A	1	A	A	A	A	X	A		5	7	0
Duane Compton	1	1	1	1	1	1	1	1	1	P	1	X	1		11	0	1
Nelson Prewitt	1	A	A	1	1	1	1	A	1	1	1	X	A		8	4	0
Collin Quigley	1	1	1	1	1	1	1	1	A	1	A	X	1		10	2	0
Chris Coulter	A	1	1	1	1	1	A	1	1	1	A	X	1		9	3	0
Paul Williams	1	P	1	1	1	1	1	1	1	1	1	X	P		10	0	2

- * Special Meeting April 18, 2016
- * Special Meeting June 24, 2016
- X Canceled Meeting Oct 12, 2016