

# Greene County Judicial Courts Facility Request for Permission to Record Audio and/or Video in the Building

## **Administrative Order: Audio Recording and Video Recording**

1. Subject to Supreme Court Operating Rule 20 and Supreme Court Administrative Rule 16, audio recording or video recording in any area of the Judicial Courts Facility building is not permitted, except by prior permission of the Presiding Judge.
2. The Presiding Judge shall determine the scope and manner of any recording.
3. Pursuant to Chapter 610 RSMo. requests for permission to record can only be permitted in open meetings as determined by the Presiding Judge.
4. This Administrative Order does not apply to the Sheriff's office, Prosecuting Attorney's office and the Circuit Clerk's office or any area exempted from this order by the Presiding Judge.

Ordered: May 13, 2009

## **Request for Permission**

I \_\_\_\_\_, representing \_\_\_\_\_  
apply for permission to record audio or video or take photos of \_\_\_\_\_  
within the Judicial Courts Facility building, located at 1010 North Boonville, Springfield,  
Missouri. I understand that I must comply with any limitations for recording as to  
specific location, manner and scope as determined by the Court.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

## **Judge's Approval**

Permission to record audio and/or video and bring equipment into the Judicial Courts Facility building is granted to the above applicant. The applicant may go to Room or Division \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m. With the following limitations: \_\_\_\_\_.

Date: \_\_\_\_\_

\_\_\_\_\_  
Judge

When obtaining permission prior to coming to JCF, give this document to Court Security upon entering the Judicial Courts Facility building.

Court Security Office  
Phone: 417-829-6281  
Fax: 417-868-4830

Presiding Judge  
Fax: 417-826-6366