

County of **GREENE** State of Missouri



GREENE COUNTY COMMISSION  
RESOURCE MANAGEMENT DEPARTMENT  
ENVIRONMENTAL DIVISION

940 Boonville Avenue  
SPRINGFIELD, MO 65802  
(417) 868-4147  
Fax. (417) 868-4163

**Tyler Goodwyn, P.E.**  
Stormwater Engineer

**BOB DIXON**  
Presiding Commissioner  
**HAROLD BENGSCHE**  
Commissioner 1st District

**JOHN C. RUSSELL**  
Commissioner 2nd District

APPLICATION FOR GRADING PERMIT

Recorded Property Owner: \_\_\_\_\_  
(Please Print)

Address: \_\_\_\_\_  
City State Zip

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Property Location: \_\_\_\_\_

Legal Description of Property: **Attach copy of legal description or tax statement.**  
\_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 Section: \_\_\_\_\_ Township: \_\_\_\_\_ N Range: \_\_\_\_\_ W

Subdivision Name: \_\_\_\_\_

Type of Development Proposed: (Check all that apply)

- Excavation, grading or filling only
- Subdivision
- Road/Street Construction
- Site grading for building
- Utility Construction
- Rock or gravel mining/quarry

Description of Development: \_\_\_\_\_

**TOTAL ACREAGE OF SITE: \_\_\_\_\_ ACRES**

**TOTAL LAND TO BE DISTURBED: \_\_\_\_\_ ACRES**

Time needed for completion of work: \_\_\_\_\_

Is grading within a sinkhole proposed?  Yes  No

Is grading within a stream channel proposed?  Yes  No

**IF YES, STREAM NAME:** \_\_\_\_\_

Submittal of this application and/or grading permit fee does not imply that a grading permit has been or will be authorized and issued. Should it be determined during the review process of the SECP that the area to be disturbed is more or less than that represented on the application, fee will be determined according to fee schedule.

I hereby certify that I am the legal owner of the property for which this permit is requested or his legally authorized agent. I hereby agree to comply with applicable Federal, State, and County laws.

Please Use Ink to Print Name and Sign \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

PROCEDURE FOR OBTAINING GREENE COUNTY GRADING PERMIT

1. Fill out a Grading Permit Application Form.
2. A legal description from a recorded document or tax statement must be furnished with the application form.
3. The recorded property owner must sign the application. If the applicant is not the owner of record, a notarized statement giving the legally authorized agent's name and signed by the property owner must be submitted.
4. Submit a Grading, Sediment, and Erosion Control Plan (SECP) and a Stormwater Pollution Prevention Plan (SWPPP). (No permit can be issued until the SECP and SWPPP are approved.)
5. Once the application has been reviewed and the total acres to be disturbed have been accurately determined, the applicant will be notified of the bond amount required. If remittance has already been made for the Grading Permit fee and there is an adjustment in the amount due, the applicant will be notified when the review has been completed and before the permit is issued. The Grading Permit fee is determined by the amount of acreage to be disturbed. (Checks should be made payable to "Greene County Treasurer.")

Grading Permit Application Fees:	Up to 1 Acre Disturbed	\$100.00*
	>1 to 5 Acres Disturbed	\$200.00
	>5 to 20 Acres Disturbed	\$400.00
	>Over 20 Acres Disturbed	\$600.00

6. Performance bonds are to be posted in the amount of Two Thousand Dollars (\$2000.00) for each acre disturbed (or portion thereof). For subdivisions, a performance bond will be included in the Security Agreement. For all other projects, the only type of performance bond which will be accepted will be a cash bond. For commercial building projects the cash bond can be replaced with a performance bond, escrow agreement or other security after issuance of the building permit at the discretion of the Environmental Section of Resource Management Department upon request.
7. Cash bonds are to be posted with the Greene County Treasurer. Bonds are to be in the form of cash, money order or certified check made payable to "Greene County Treasurer." After being advised of the amount due, a receipt from the Treasurer's office must be furnished prior to the issuance of the Grading Permit. Once work has been completed, inspected and approved by the Greene County Stormwater Engineer, a refund of the bond will be processed.
8. Depending on the nature and location of your operation, other County, State or Federal permits may be required.

\*For sites where one (1) acre or less is to be graded, a permit may be waived when certain criteria are met as determined by the Stormwater Engineer.