



Greene County Planning & Zoning Office  
 940 Boonville, Room 305  
 Springfield, MO 65802  
 417-868-4005 Phone 417-868-4808 Fax

Date Received: _____
Received By: _____
Fees Paid: _____ Receipt # _____

**ADMINISTRATIVE VARIANCE APPLICATION**

**PROPERTY OWNER/REPRESENTATIVE INFORMATION**

Owner's Name (Please Print): \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

Representative's Name: \_\_\_\_\_

Representative's Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

Representative's Signature: \_\_\_\_\_

**TYPE OF REQUEST**

- Setback Variance
- Other \_\_\_\_\_

**PROPERTY INFORMATION**

Address/Location of Property: \_\_\_\_\_

Proposed Structure: \_\_\_\_\_

Property is located in: Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

	Direction	Required Setback	Requested Setback
Front Setback			
Side Setback #1			
Side Setback #2			
Rear Setback			

Authorized Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**ACKNOWLEDGMENT OF PROPERTY OWNER**

STATE OF \_\_\_\_\_ )  
 ) SS.  
 COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained. In witness whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
 Notary Public