

INSTRUCTIONS FOR GREENE COUNTY PERSONAL PROPERTY ASSESSMENT

The following information is important to assess you properly.

Name - Last name, first name, middle initial and include any possible spouse information.

Mailing Address –Street number, name, city, state, zip code

Location Address - **REQUIRED** if property stored at different location- or if mailing address is a P.O. Box. (State statute requires the physical location to be disclosed)

List all personal property owned on January 1st of the year. (Leased vehicles and equipment do not need to be reported by you as they are reported by the leasing company)

Including VIN number, list complete make, model, series, etc on all vehicles, motorcycles, trailers, boats, .

List length on boats, campers, RV's, trailers, etc.

Sign, date, and enter phone number.

An unsigned list will not be processed. It will be mailed back to you for your signature.

If you need assistance filling out the form call our office at 417-868-4195.

Office hours Monday - Friday 8:00am to 4:30pm

County Offices closed all observed State and Federal Holidays