

INSTRUCTIONS FOR GREENE COUNTY PERSONAL PROPERTY ASSESSMENT

The following information is important to assess you properly.

Name - Last name, first name, middle initial & spouse (if have one)

Address –Street number, name, city, state, zip code

Write your social security number under your name and address (is needed to identify your account)

If your mailing address is different from location address list both addresses indicating which one is mailing address and which one is location address.

List all personal property owned on January 1st of the year.

List complete make, model, series, etc on all vehicles, motorcycles, trailers, boats, etc.

List length on boats, campers, rvs, trailers, etc.

Sign, date, and enter phone number.

An unsigned list will not be processed. It will be mailed back to you for your signature.

If you need assistance filling out the form call our office at 417-868-4195.

Normal office hours Monday thru Friday 8am to 4:30pm