

Bob Dixon  
Presiding Commissioner

Rusty MacLachlan  
1<sup>st</sup> District Commissioner

John C. Russell  
2<sup>nd</sup> District Commissioner



Shane Schoeller  
Clerk of the Commission

Christopher J. Coulter, AICP  
County Administrator

Megan Applegate  
Executive Assistant

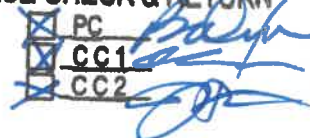
## COUNTY COMMISSION

### Greene County, Missouri

(417) 868-4112

GREENE COUNTY COMMISSION SESSION  
Greene County Historic Court House  
940 Boonville Room 212  
Springfield, Missouri  
9:30 AM  
December 4, 2023

PLEASE CHECK & RETURN



#### Meeting Information

##### Meeting link:

<https://gcmo.webex.com/gcmo/j.php?MTID=m13b4610d109952e55ffd5e93317294ba>

Meeting number: 2480 584 1359

Password: GCCC4Dec23

#### More ways to join

Join by video system: Dial 1462772265@gcmo.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone: +1-415-655-0001 United States Toll

Access code: 2480 584 1359

Prayer and Pledge of Allegiance: Commissioner Rusty MacLachlan

#### Approval of Minutes from November Court Session

Commissioner MacLachlan moved to approve the November Court Session. Commissioner Russell seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

#### Department Updates:

County Administrator- Chris Coulter

- Update on upcoming meetings

Highway- Adam Humphrey

- Highlighted November 2023 monthly report

Office of Emergency Management-Darren White

- Highlighted November 2023 monthly report

Resource Management-Kevin Barnes

- Update on campus projects

#### Planning and Zoning Cases- Sydney Allen

Cox Medical Tower • 1443 North Robberson Avenue, 10<sup>th</sup> Floor • Springfield, Missouri 65802

Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802

[www.greenecountymo.gov](http://www.greenecountymo.gov)

## **A. OLD BUSINESS**

## **B. NEW BUSINESS**

1. Request Vacation, Planning Board Case V-217, Haseltine Estates Homeowners Association, c/o Caleb Benefiel, applicant.
  - a. Per protocol, Planning board did not recommend verdict for case V-217.
  - b. Caleb Benefiel spoke in favor of case V-217.
  - c. No one spoke in opposition of case V-217.
  - d. Commissioner Russell moved to approve case V-217. Commissioner MacLachlan seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.
2. Request Rezoning, Planning Board Case Number 2287, Brenda Wells, applicants.
  - a. Planning board recommended approval for case number 2287.
  - b. Rick Wilson spoke in favor of case number 2287.
  - c. No one spoke in opposition of case number 2287.
  - d. Commissioner MacLachlan moved to approve case number 2287. Commissioner Russell seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.
3. Request Rezoning, Planning Board Case Number 2293, Max Sharshakov and Svetlana Sharshakov, applicants.
  - a. Planning board recommended approval for case number 2293.
  - b. Maksim Povo spoke in favor of case number 2293.
  - c. No one spoke in opposition of case number 2293.
  - d. Commissioner Russell moved to approve case number 2293. Commissioner MacLachlan seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

## **C. OTHER BUSINESS**

With no other business the meeting was adjourned.

Bob Dixon  
*Presiding Commissioner*

Rusty MacLachlan  
*1<sup>st</sup> District Commissioner*

John C. Russell  
*2<sup>nd</sup> District Commissioner*



Shane Schoeller  
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Prayer and Pledge of Allegiance: Commissioner Rusty MacLachlan

Approval of Minutes from November Court Session

Discussion and Possible Vote: Tax Penalty & Interest Refund Request

Department Updates:

County Administrator

Highway

Office of Emergency Management

Resource Management

Planning and Zoning Cases- Sydney Allen

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**A. OLD BUSINESS**

**B. NEW BUSINESS**

1. Request Vacation, Planning Board Case V-212, Haseltine Estates Homeowners Association, c/o Caleb Benefiel, applicant.
2. Request Rezoning, Planning Board Case Number 2287, Brenda Wells, applicants.
3. Request Rezoning, Planning Board Case Number 2293, Max Sharshakov and Svetlana Sharshakov, applicants.

**C. OTHER BUSINESS**

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## INTEROFFICE MEMORANDUM

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**TO:** Greene County Commission  
**FROM:** Adam Humphrey, Highway Administrator  
**SUBJECT:** November Monthly Report  
**DATE:** 12/04/2023

### **OPERATIONS:**

The maintenance crews have been involved in a variety of routine activities including the following:

#### **DISTRICT 1 (WEST SIDE) CREW**

- Shoulder improvements were completed on FR 115.
- Mill and fill patching operations were completed at the following locations: FR 107, FR 115, FR 174, FR 160 & FR 164.
- Crew completed repairs to existing driveway and culvert drainage pipes on FR 99.
- Potholes were repaired throughout the district and brush removal was completed at various locations.
- Other tasks for the month included: trash/dead animal pick up, mowing and street sweeping.

#### **DISTRICT 2 (EAST SIDE) CREW**

- Contractor tree trimming around Fellows Lake area has been performed. The contractor's crew has completed approximately 12 miles within this designated area.
- The crew milled repair spots and patched with hot mix at the following locations: FR 68 east of FR 215 and FR 112 east of FR 213. Repaired approach to mailbox on FR 193, milled and patched also on FR 193 and Beach Rd.
- The Brush crew trimmed trees at the following locations: FR 213, FR 186, FR 88 and Timbercrest St. Removed wood from the right of way on FR 213 north of 60 Hwy and FR 194.
- Crew made repairs to a driveway approach on FR 186 west of FR 241.
- Removed a hay bale on FR 170 east of Rte 125, which was blocking the roadway.

- Cleaned stormwater pipes in Wildwood subdivision to improve drainage.
- Other tasks for the month included: trash/dead animal pick up, mowing and street sweeping.

## **COUNTY-WIDE MAINTENANCE CREW**

- **West-Side (Tree removal)**
  - N FR 115 north of FR 34 0.5 mile
- **West-Side (Shoulder repairs)**
  - FR 115 north of FR 34 0.5 mile
  - N FR 119 north of Hwy HH 0.75 mile
  - W FR 164 east of FR 107 0.5 mile
- **West-Side (Pipe installation)**
  - W FR 164 east of FR 107 1 – 15" x 24'
- **Miscellaneous**
  - Crews cleaned trucks and equipment and conducted Toolbox Talks.
  - Tool Box talks

## **SPECIAL PROJECTS CREW/BOX CULVERTS/BRIDGE MAINTENANCE**

- The crew replaced low water slabs on FR 249 and FR 112 with new precast box culverts:
  - Box #112310402 – 42' of 11' x 2' box culvert sections
  - Box #249310701 – 36' of 11' x 2' box culvert sections
- Replaced concrete sidewalk on National south of Plainview where sinkhole movement occurred, and poured a toe wall at the end of paved ditch adjacent to retaining wall.
- Cleaned out debris from various bridges and placed placard numbers on box culverts.
- Cleaned out drainage channels at the following bridges:
  - Bridge# 0170120 (Farm Rd 17)
  - Bridge #0170122 (Farm Rd 17)

## SHOP & WAREHOUSE

- The parts department has acquired and distributed the following parts and materials to the service center and maintenance personnel.
  - Highway Department:
    - Total parts used = 795
    - Number of repair orders = 96
    - Total parts cost = \$30,762.71
    - Average cost per repair order = \$320.44
  - Service Center (GR Fleet):
    - Total parts used = 339
    - Number of repair orders = 85
    - Total parts cost = \$36,357.80
    - Average cost per repair order = \$427.74

## TRAFFIC CONTROL

- Routine sign maintenance/replacement/installation was performed district wide as well as setting traffic counters and message boards for numerous maintenance projects.
- Greene County's striping truck has now been cleaned-out and winterized for the 2023 striping season.

## MICROSURFACING/HOT MIX

### District I

Hot Mix = 0.0 miles  
Micro = 0.0 miles  
Milling = 0.0 miles

Total District I (2023) = 59.2 mi.

### District II

Hot Mix = 0.0 miles  
Micro = 0.0 miles  
Milling = 0.0 miles

Total District II (2023) = 47.7 mi.

- Season has come to an end for micro surfacing and hot mix overlay operations.

## ENGINEERING AND INSPECTION

### **Kansas Expressway Extension Project** *Emery Sapp & Sons, Inc.*

The project is approximately 94% constructed. The erosion control systems are in place and maintained. The contractor has now completed nearly 100% of the asphalt base pavement construction along with the aggregate base rock placement throughout the project. Asphalt surface pavement remains to be installed and the new intersection improvements at Plainview Road and Kansas Expressway Extension have been completed and re-open to traffic.

**Farm Roads 115 & 140 Road Improvements with new Roundabout Project** *Hartman & Company*. The execution of the Final paperwork to close out this project is almost complete.

### **Farm Road 175 over Farmers Branch Bridge Replacement Project** *Hartman & Company*.

The project is complete and now open to traffic. The final paperwork and project close-out activities are in progress.

**Farm Road 223 Replacement Bridge** *Hartman & Company* is the contractor for this project. The project is approximately 90% constructed, and the new bridge deck has been completed. The sub-contractor is constructing the new guardrail installation to protect the new bridge ends.

**Farm Road 102, 150 & 171 "Bridge Bundle" Project** - *Hartman & Company* is the contractor for this project. Repair work on FR 171 bridge has been completed. The bridge replacement on FR 102 (Valley Water Mill Rd) is now approximately 70% complete and contractor has just placed concrete for the new Double Box Culvert deck slab. Work has also begun to remove/replace the old bridge deck on FR 150. New bridge girders are expected to arrive on the project site for installation by Wednesday, December 6<sup>th</sup>.

**Farm Road 241 Bridge Replacement Project** bid letting was Tuesday October 31, 2023. *Hartman & Company* is the awarded contractor. Construction is currently anticipated to begin in January of 2024.

Right of way inspections for utilities, drive entrances, and all other construction improvements within the rights of way, continues to be active. The intensity of subdivision construction activities continues strong weather permitting. The levels and the activity of new building permits continues strong as well.

## SAFETY REPORT

- Vehicle Accidents
  - Highway = 2
  - Reportable Injuries = 0
  - Sheriff = 2
  - General Services = 1
  - Resource Management = 0
  - Near Hits = 0



### Training

- Random drug testing was completed for all crews.
- Work zone audits were conducted.
- Tool Box Talks were conducted with the crews.

### Safety Report Details

#### Highway Department Incidents:

1. On Nov 8<sup>th</sup> Jerry Reynolds and the Countywide Crew were working on FR 115. Jerry went to move his county issued 099201 truck. When he started backing up he struck the front bumper of 099111, JJ Adams' truck. There wasn't any damage to the 099201, but the front bumper of 099111 needs to be replaced. I have scheduled the truck for repair and Jerry was issued a verbal warning for the incident.
2. On Nov 13<sup>th</sup> Travis Garrett was performing work on FR 131 completing some ditch repairs. As Travis was finishing up at an intersection, Seth Graves was parked behind him as a spotter watching for traffic in truck #099131. While operating his equipment, Travis inadvertently backed into the front of truck #099131 as he was rolling the ditch at the intersection. We have obtained estimates and are currently waiting on scheduling. Both Travis and Seth were issued verbal warnings for the incident.

#### Sheriff Department Incidents:

1. On Nov 28<sup>th</sup> Deputy Tyler Marshall was involved in a minor accident with his county vehicle, #161902 and a Nissan Armada. Deputy Marshall was at fault. I have contacted the other party involved and have started the repair process for them. I am still waiting on the full report of the incident from the Sheriffs dept.
2. On Nov 29<sup>th</sup> Deputy Beadles was driving on FR 143 catching up to a pursuit. A deer ran across the road in front of Deputy Beadles. Deputy Beadles' assigned Explorer (#121802) struck the deer with the lower front passenger side bumper. There is minor paint cracking along with some scratches and an unpainted lower piece is cracked/broken. The vehicle is still drivable and I am waiting on a full report from the Sheriff's dept. before I schedule repairs.

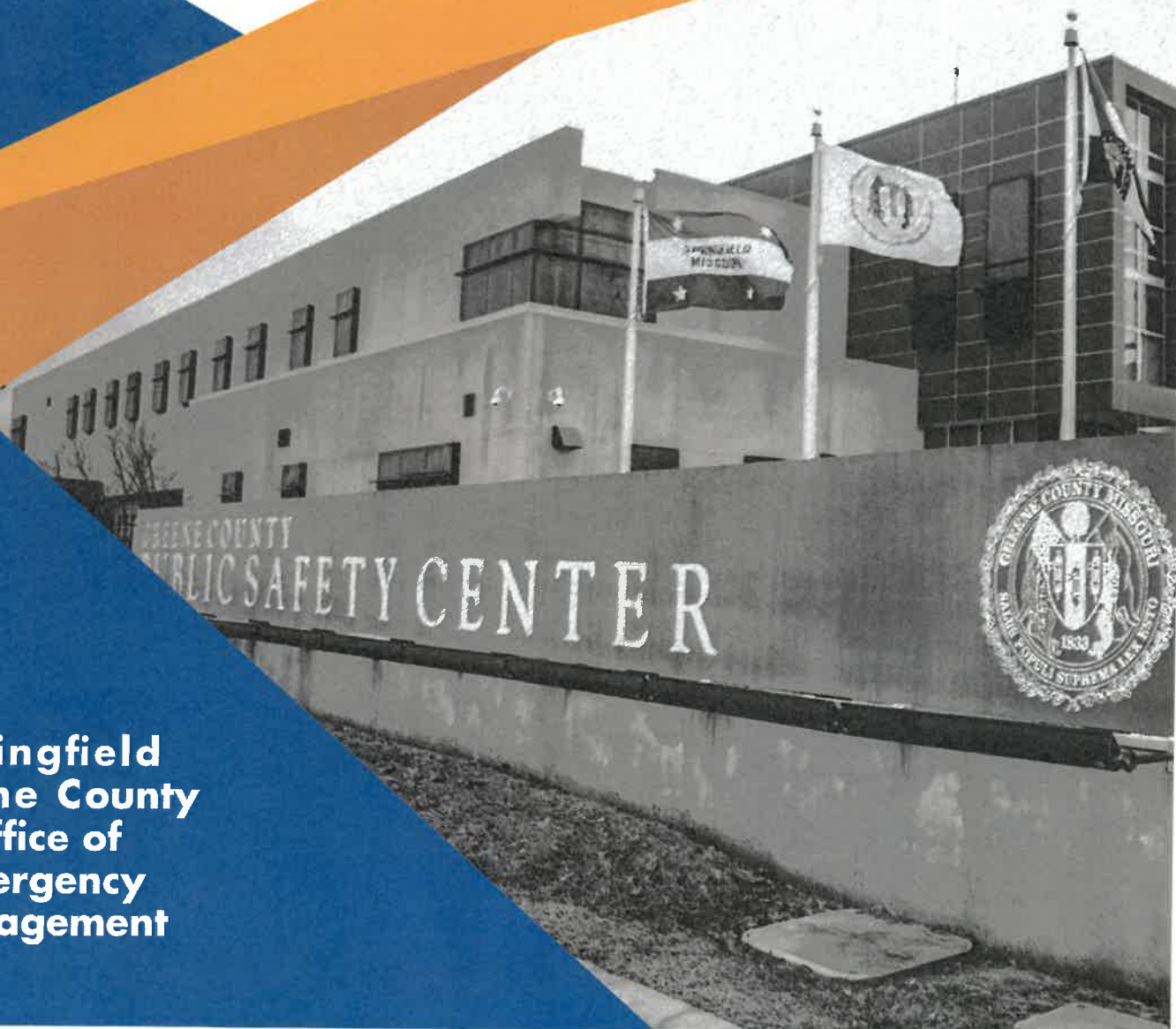
#### General Revenue Incident:

1. On Nov 2<sup>nd</sup> Savanna Gann with GC Juvenile department was backing out of a parking space at the courthouse on Robinson St. As Savanna was backing, there was a large cargo van immediately next to her which was blocking her view as she was backing. As she started to enter the roadway, she felt and heard a crash and her vehicle stopped moving. She looked back and saw a red car behind her that was stopped in the street. The red car was driven by Cheryl Dawson – Spaulding, GC Recorder. Cheryl's vehicle sustained damage to the passenger's side front fender and door. The Juvenile department vehicle had damage on the rear bumper only. No injuries were reported and both vehicles have been scheduled for repair.



# **MONTHLY** **STAFF REPORTS**

**November**  
**2023**



**Springfield**  
**Greene County**  
**Office of**  
**Emergency**  
**Management**



## SPRINGFIELD-GREENE COUNTY OEM

**Darren J. White**

Deputy Director

dwhite@greencountymo.gov

330 W. Scott Street  
Springfield, MO 65802  
417.869.6040

**Our vision is to be the most disaster resilient community in America**

Below is a summary of my activities during the month of November 2023:

- **Management**

- Attended weekly staff meetings
- Daily meetings w/ individual staff members
- Multiple meetings w/ Director
- Presented report to County Commission Briefing (3<sup>rd</sup>)
- Presented Monthly Report to County Commission (6<sup>th</sup>)
- Completed payroll (13<sup>th</sup>, 27<sup>th</sup>)
- Participated in EMPG Discussion w/ Director and Admin Manager (17<sup>th</sup>)
- Attended OEM Budget Hearing (29<sup>th</sup>)

- **Operations**

- Prepared Weekly WOP Summaries (x4)
- Bass Pro Marathon
  - Setup Skylab (4<sup>th</sup>)
  - Staffed Skylab for the event (5<sup>th</sup>)
- Conducted Monthly IRIS Alert System test and Outdoor Storm Siren test (8<sup>th</sup>)
- Conducted MOSWIN Radio Test (16<sup>th</sup>)
- Attended LEPC Executive Committee (16<sup>th</sup>)

- **Training / Exercises / CERT**

- Approved several training requests from staff
- Reviewed CERT Policies & Procedures w/ Community Engagement Specialist (1<sup>st</sup>)

- **Media / PR Material / Graphic Design / Public Relations**

- Tours and Presentations
  - Tour of PSC: SPS Together We Lead (1<sup>st</sup>)
- Graphic Design
  - Multiple items
- Interviewed by KY3 (3<sup>rd</sup>)
  - Winter Weather Preparedness

- **Watch Officer/Manager**

- On Call (manager):
  - 6<sup>th</sup> – 12<sup>th</sup>
  - 20<sup>th</sup> – 26<sup>th</sup>
- Hazard Reports
  - 23-042: Space Weather (30<sup>th</sup>)



## SPRINGFIELD-GREENE COUNTY OEM

**Gretchen Ruffa**

City/County Planning Specialist  
gruffa@greencountymo.gov

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### **City/County Planner**

#### **Monthly Report**

**November 2023**

- **Meetings**
  - COAD
  - LEPC Executive
- **Writings**
  - Printed and distributed Bass Pro Marathon EAPs
  - Wrote, distributed, and collected the Bass Pro Marathon After Action Survey results
  - Wrote the Bass Pro Marathon After Action Report
  - Wrote first draft of OEM's Strategic Plan (2024-2026)
- **Trainings**
  - AWR-331: Winter Weather Hazards: Science and Preparedness





## SPRINGFIELD-GREENE COUNTY OEM

**Katie Kovach**

Municipality Planning Specialist  
kkovach@greencountymo.gov

330 W. Scott Street  
Springfield, MO 65802  
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### **Municipalities Planner Monthly Report November 2023**

- **Misc. Meetings**

- Staff meetings
- COAD General Meeting
- Access And Functional Needs Committee Meeting

- **Muni Planning**

- Reached out to MODOT on Transportation ESF (1) changes.
- Created JITT Training pamphlet for Springfield Public Schools Tabletop Exercise
- Met with representatives from SPS for further TTX Planning
- Worked with Training and Exercise Specialist to develop Sit Manual for SPS TTX
- Worked on creating Strafford School's EOP by developing ESFs 5: Emergency Operations Center, and 9; Mass Care.
- Coordinated with STPS SRO on creation of EOP
- Finalized Walnut Grove EOP Annual Update; changes made to ESFs 4, 5, and 8. MAL contacts updated. Finalized formatting changes, printed and compiled.
- Communicated with municipalities to provide assistance as needed and inform them of training exercises and opportunities.

- **Reservist, Internship & Volunteer Program**

- Managed the RIV program and coordinated intern and volunteer schedules.

- **Newsletter**

- Wrote and Disseminated Monthly Muni Newsletter

- **Other**

- Participated in Watch Officer Program
- Completed and Submitted CEM application



# SPRINGFIELD-GREENE COUNTY OEM

**Aubrey Johnson**

Training & Exercise Specialist  
aubrey.johnson@greencountymo.gov

330 W. Scott Street  
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## Training & Exercise Specialist Monthly Report November 2023

- **Personal**
  - Submitted IAEM CEM Waiver application for Certified Emergency Manager scholarship.
  - Collaborating with Drury and Larry to assist with EM Bachelor's degree program redesign.
- **Training**
  - Prepared training office changes for strategic planning meeting.
- **EPP**
  - Finalized the EPP badge with the assistance of the Deputy Director for graphic design.
  - Started a new assignment to lead a regional group in the process of producing 1 exercise for Region D under SMESO and RHSOC requirements.
- **Exercises**
  - SPS TTX
    - Held multiple planning meetings. Finalized Situation Manual for print.
    - Completed multiple A/V aids for participants in collaboration with Muni Planner to educate SPS participants on the EOC basics.
    - Developed PPT, TTX aids, and other props for the exercise in December.
  - EOC Seminar (stage 1), Workshop (stage 2), Functional (stage 3)
    - Developing the three exercises as one unified approach in a staircase of delivery.
  - Airport FSE Planning
    - Multiple planning meetings.
    - Working with ASPR on training to be delivered in Greene County on SNS and CHEMPACKS.
  - Completed the NWS Drill
    - Collaborated with NWS on a drill incorporating Skylab into a simulation of a major weather event.
    - Completed AAR process to build an Exercise-in-a-box manual. Will deliver the exercise multiple times over the next several months to train the meteorologists who are new to NWS Springfield.
- **Training Times Newsletter**
  - Monthly newsletter complete.
- **CERT**
  - Went to MOCERT 1 meeting and officially handed off the CERT program to Veronica Bell.
- **City Events**
  - Holidays
  - Participated in EZ-7 intro (Airport ARFF truck)
- **Watch officer**
  - Watch officer dates completed without issues.
- **Operations**
  - LEPC, COAD, & staff meetings attended.
- **PIO**
  - Daily social media posts continued.



# SPRINGFIELD-GREENE COUNTY OEM

**Kenneth Norris**

Logistics Specialist

knorris@greencountymo.gov

330 W. Scott Street  
Springfield, MO 65802  
417.869.6040

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## **Logistics Report**

### **Monthly Report**

**November 2023**

- **Fleet**

- EMPG Mini Grant: Obtained quote for Ford Maverick
- FCP Build-out is still ongoing. We have a quote from InTech. LDV, Coast to Coast and MBF
  - all still working on plans.
- The F350 has been outfitted with the graphics and the Expedition goes into the shop next.
- New CERT trailer has arrived

- **Equipment**

- Bass Pro Marathon checked out all of the OEM radios and half of the Health Department cache.

- **Communications**

- Working on our MOSWIN Radio Test with Healthcare Coalition and adding their channels to our radios
- Working with PSS on the PSC Roof mapping project for our antennas
- I am now a part of the WebEOC Admin Team

- **PSC/EOC**

- Infill and Tech refresh is still ongoing.
- Policy Room lights replaced
- Creston lighting power supply replaced

- **Training**

- WebEOC training for regional partners is planned for Dec.
- Trained Community Engagement Specialist on EOC start-up and Salamander Live program

- **GIS and Drone**

- Siren Map is still being reworked and updated.

- **Documentation and Other**

- Updated ID Card Printer
- Printed FEMA Badges and got them set up in the PICC





## SPRINGFIELD-GREENE COUNTY OEM

**Ronnie Bell**

Community Engagement Specialist  
vbell@greencountymo.gov

330 W. Scott Street  
Springfield, MO 65802  
417.869.6040

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**Community Engagement Specialist  
Monthly Report  
November 2023**

- Completed four EMPG required training courses.
- Began revision of CERT program policies and procedures.
- Took delivery of new CERT trailer, began ordering supplies to furnish it as outlined in the grant.
- Sorted and organized CERT program materials.
- Scheduled and conducted a Scouts BSA tour of the PSC and emergency preparedness exercise.
- Conducted a Prepare with Pedro! Program presentation with Cub Scouts.
- Began updating HometownREADY materials.
- Met with the Knights of Columbus about bringing CERT training to local councils and Catholic Parishes.
- Participated in a Skylab drill with the National Weather Service.
- Began digitalization of CERT records in the Salamander management system.
- Attended MOCERT1 meeting.



## SPRINGFIELD-GREENE COUNTY OEM

**Robbin Sawyer**

Administrative Manager

rsawyer@greencountymo.gov

330 W. Scott Street  
Springfield, MO 65802

417.869.6040

**Our vision is to be the most disaster resilient community in America**

### **Administrative Manager**

#### **Monthly Report**

**November 2023**

- Attended HR management training regarding policies at PSC.
- Attended LEPC Executive Committee meeting via Zoom.
- Attended EMPG discussion and update meeting with City of Springfield, Cindy Stein, and Chris Coulter.
- Attended Grant Writing Best Practice Workshop at Career Center.
- Attended Recommended Budget meeting via Zoom.
- Attended New Madrid Earthquake webinar.
- Attended OEM Budget Hearing at Commission Briefing Room.



## SPRINGFIELD-GREENE COUNTY OEM

**Sarah Hansell**  
Administrative Coordinator  
shansell@greencountymo.gov

330 W. Scott Street  
Springfield, MO 65802  
417.869.6040

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**Administrative Coordinator  
Monthly Report  
November 2023**

- Ongoing items for monthly reports will be maintaining office schedules and room booking needs (ex. Caterers, cleaning, etc.)
- Bookings added this month were from Depts:
- GC- HR – SAHRA Meetings, Management Training
- GC- Juvenile –MDT Meetings, Motivational Interview Training
- GC-IS/GCOEM – PSC remodel is in full swing, CERT monthly Meeting, Skylab Exercise
- City of Springfield – CAMP Program
- FEMA call center in the PICC
- 911 interviews and Raptor School Alert Training
- Tours – SPS Together We Lead
- Press Conference – Tax Season

# 2023 Usage Summary

|           | Policy Conference | PICC  | Training Classroom | EOC Ops Floor | EOC Conference | Joint Info Center | Media Room | NIMS/Ref Room | Café | Tours |
|-----------|-------------------|-------|--------------------|---------------|----------------|-------------------|------------|---------------|------|-------|
| January   | Total Persons     | 26    | 169                |               |                | 7                 |            |               | 16   |       |
|           | Total Meetings    | 4     | 13                 |               |                | 1                 |            |               | 1    |       |
|           | Hours Utilized    | 12.5  | 33                 |               |                | 1                 |            |               | 3    |       |
| February  | Total Persons     | 95    | 311                |               |                |                   |            |               | 79   | 101   |
|           | Total Meetings    | 14    | 16                 |               |                |                   |            |               | 6    | 2     |
|           | Hours Utilized    | 19.25 | 55                 |               |                |                   |            |               | 27   | 2     |
| March     | Total Persons     | 79    | 396                |               |                |                   |            |               | 112  | 16    |
|           | Total Meetings    | 11    | 21                 |               |                |                   |            |               | 5    | 1     |
|           | Hours Utilized    | 15.5  | 54.5               |               |                |                   |            |               | 11   | 2     |
| April     | Total Persons     | 71    | 103                |               |                |                   |            |               | 60   | 58    |
|           | Total Meetings    | 11    | 6                  |               |                |                   |            |               | 2    | 2     |
|           | Hours Utilized    | 13.5  | 17.5               |               |                |                   |            |               | 6    | 4     |
| May       | Total Persons     | 87    | 210                |               |                | 3                 |            |               | 119  | 104   |
|           | Total Meetings    | 12    | 15                 |               |                | 1                 |            |               | 2    | 3     |
|           | Hours Utilized    | 17.75 | 38.5               |               |                | 1                 |            |               | 12   | 5     |
| June      | Total Persons     | 62    | 304                |               |                | 11                | 15         |               | 47   | 158   |
|           | Total Meetings    | 9     | 15                 |               |                | 2                 | 4          |               | 2    | 3     |
|           | Hours Utilized    | 20    | 39                 |               |                | 2                 | 11         |               | 10   | 7     |
| July      | Total Persons     | 31    | 260                |               |                |                   |            |               | 37   | 10    |
|           | Total Meetings    | 5     | 15                 |               |                |                   |            |               | 3    | 1     |
|           | Hours Utilized    | 6.5   | 100.5              |               |                |                   |            |               | 13   | 1.5   |
| August    | Total Persons     | 70    | 183                |               |                | 9                 |            |               |      | 22    |
|           | Total Meetings    | 10    | 11                 |               |                | 2                 |            |               |      | 2     |
|           | Hours Utilized    | 26.5  | 33                 |               |                | 3.5               |            |               |      | 5     |
| September | Total Persons     | 52    | 293                | 24            | 80             |                   |            |               | 192  | 148   |
|           | Total Meetings    | 10    | 8                  | 1             | 1              |                   |            |               | 4    | 6     |
|           | Hours Utilized    | 16.5  | 37                 | 3             | 3              |                   |            |               | 27   | 11    |
| October   | Total Persons     | 85    | 346                |               | 45             |                   |            |               | 129  | 30    |
|           | Total Meetings    | 11    | 17                 |               | 2              |                   |            |               | 5    | 1     |
|           | Hours Utilized    | 22    | 58                 |               | 16             |                   |            |               | 19   | 2     |
| November  | Total Persons     | 36    | 174                |               |                |                   | 15         |               | 34   | 50    |
|           | Total Meetings    | 5     | 7                  |               |                |                   | 1          |               | 3    | 1     |
|           | Hours Utilized    | 9.5   | 27                 |               |                |                   | 1.5        |               | 6.5  |       |
| December  | Total Persons     |       |                    |               |                |                   |            |               |      |       |
|           | Hours Utilized    |       |                    |               |                |                   |            |               |      |       |

|           | Policy Conference | PICC  | Training Classroom | EOC Ops Floor | EOC Conference | Joint Info Center | Media Room | NIMS/Ref Room | Café  | Tours |
|-----------|-------------------|-------|--------------------|---------------|----------------|-------------------|------------|---------------|-------|-------|
| YTD Total | Total Persons     | 694   | 2749               | 24            | 125            | 30                | 30         |               | 825   | 697   |
|           | Total Meetings    | 102   | 144                | 1             | 3              | 6                 | 5          |               | 33    | 22    |
|           | Hours Utilized    | 179.5 | 493                | 3             | 19             | 7.5               | 12.5       |               | 134.5 | 39.5  |

|                |       |
|----------------|-------|
| Total Persons  | 5408  |
| Total Meetings | 326   |
| Hours Utilized | 933.5 |





**Springfield-Greene County  
Office of Emergency  
Management**

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